

To: Members of the Oxfordshire Health & Wellbeing Board

## ***Notice of a Meeting of the Oxfordshire Health & Wellbeing Board***

**Thursday, 13 July 2017 at 2.00 pm**  
**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

*PG Clark*

Peter G. Clark  
Chief Executive

July 2017

Contact Officer: **Julie Dean, Tel: 07393 001089**  
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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### *Board Members:*

Councillor Anna Badcock (South Oxfordshire District Council)	Chairman, Health Improvement Partnership Board
Lucy Butler	Director for Children's Services
Dr Matthew Gaw	Vice-Chairman, Children's Trust
Cllr Steve Harrod (Oxfordshire County Council)	Chairman, Children's Trust
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health & Education
Dr Jonathan McWilliam	Strategic Director for People & Director of Public Health
Dr Paul Park	Vice-Chairman, Older People's Joint Management Group
Rachel Pearce (NHS England)	Director of Commissioning Operations (South Central)
Prof George Smith	Chairman, Healthwatch Oxfordshire
Councillor Lawrie Stratford (Oxfordshire County Council)	Chairman, Older People's Joint Management Group
Kate Terroni	Director for Adult Services
Councillor Marie Tidball (Oxford City Council)	Vice Chairman, Health Improvement Partnership Board

**In Attendance:** Peter Clark, Chief Executive, OCC  
David Smith, Chief Executive, OCCG

**Notes:** • **Date of next meeting: 9 November 2017**

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 8)**

To approve the Note of Decisions of the meeting held on 23 March 2017 (**HBW5**) and to receive information arising from them.

6. **Performance Report - Final Outcomes for 2016-2017 year end (Pages 9 - 22)**

**2:05**  
20 minutes

Persons responsible: Strategic Director for People & Director of Public Health, Director for Adult Services, Director for Children's Services, OCC; Chief Executive, Oxfordshire Clinical Commissioning Group

Person giving report: Strategic Director for People & Director of Public Health

To receive an update on performance against the outcomes in the Joint Health & Wellbeing Strategy set for 2016-17 (**HWB6**).

**Action Required: to note the report.**

7. **Revised Joint Health & Wellbeing Board Strategy for 2017-18 (Pages 23 - 64)**

**2:25**  
20 minutes

Persons responsible: All Partners  
Person co-ordinating report: Strategic Director for People & Director of Public Health

Attached at **HWB7** is the draft, revised Joint Health & Wellbeing Strategy (JHWBS) for

2017/18. The cover report to this document sets out the process for revision and also contains the views of the Oxfordshire Joint Health Overview & Scrutiny Committee put forward at its meeting on 22 June 2017.

**Action Required: the Health & Wellbeing Board is asked to:**

**(a) comment on the content of the draft Strategy, taking comments from the Oxfordshire Joint Health Overview & Scrutiny Committee into consideration; and**

**(b) approve the outcome measures proposed in the draft Strategy and monitor performance against those outcomes at each meeting in 2017-18.**

## **8. Local Digital Roadmap (Pages 65 - 86)**

**2:50**

15 minutes

Persons responsible: Oxfordshire Clinical Commissioning Group (OCCG) & Oxford Health NHS Foundation Trust (OH)

Persons giving report: Stuart Bell CBE (OH); Gareth Kenworthy and Lucasz Bohman (OCCG)

A presentation will be given by Stuart Bell CBE, Gareth Kenworthy and Lucasz Bohdan on action planning for digital platforms within the NHS. A cover paper is attached at **HWB8**, together with a copy of the presentation slides.

## **9. Safeguarding Boards - Impact Assessments (Pages 87 - 110)**

**3:05**

20 minutes

Persons responsible: Seona Douglas, Deputy Director, Adult Social Care and Tan Lea, Strategic Safeguarding Partnerships Manager, Oxfordshire County Council

Persons giving reports: As above

To consider and comment on the Safeguard Boards Impact Assessment reports (**HWB9**).

## **10. Health Inequalities Commission - update (Pages 111 - 116)**

**3:25**

15 minutes

Person responsible: Dr Jonathan McWilliam, Strategic Director for People & Director of Public Health

Persons giving report: Chair of OCCG, Dr Joe McManners and Dr. Jonathan McWilliam, Strategic Director for People, OCC

To report on the process for implementing the recommendations from the Commission report, published in November 2016 (**HWB10**).

## 11. Healthwatch Oxfordshire (HWO) - Update

3:40  
15 minutes

Persons responsible: Chief Executive and Chairman of Healthwatch Oxfordshire  
Persons giving report: Chairman of Healthwatch Oxfordshire

There will be an oral update on HWO activities given by the new Chairman Professor George Smith (**HWO11**).

## 12. Reports from Children's Trust, Joint Management Groups and Health Improvement Board (Pages 117 - 124)

3:50  
10 minutes

Attached are the written reports on activities since the last Health & Wellbeing Board in March (**HWB12**) from:

- Children's Trust Board
- Joint Management Group for Adults
- Health Improvement Partnership Board

**Action Required:** *to receive the reports.*

## 13. DATES OF FUTURE MEETINGS

Dates of future meetings for 2017-18 are as follows (all take place on a Thursday at 2pm in County Hall:

- 9 November 2017
- 22 March 2018

The following meeting dates for 2018 -19 are subject to agreement by County Council on 11 July. Confirmation of these dates or otherwise will be given at the meeting:

- 19 July 2018
- 15 November 2018
- 21 March 2019